# Critical Tasks 4.0-4.4 SUBMISSION

Due: Friday 30 April 2021

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| TASK 4.0 - SUBMIT PRELIMINARY SPORT MEDAL REQUIREMENTS |
| Why do we need this information? | 1. To enable Games Management to pre-order medals accurately
2. Gives the manufacturers adequate time to prepare for the quantity of medals needed
3. To ensure all participant medal requirements are satisfied
 |
| Have you considered: | * All of the age groups involved for male, female, mixed and disabled competitors
* The various categories / divisions / pools among each of the age groups that will require medals
* Previous AMG medal orders
 |
| **Please Note:** Based on expected numbers please provide a preliminary estimate of the number of medals you will require. Calculate the number of Gold, Silver, and Bronze that are required taking into account all of the events you will be running. **If you have your own matrix or spreadsheet feel free to send this as an attachment in lieu of the table below.** |
| **Division / Event** | **Age Division** | **Male** | **Female** | **Mixed** | **Total** |
| *Example: Touch* | *35+* | *16* | *16* | *16* | *48 each of Gold, Silver, Bronze* |
| *Example: Golf – The Vines* | *50-59* | *1* | *1* | *N/A* | *2 each of Gold, Silver, Bronze* |
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Total Gold Medals Required:

Total Silver Medals Required:

#### Total Bronze Medals Required:

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| TASK 4.1 - IDENTIFY SPORT SPECIFIC SOCIAL FUNCTIONS |
| Why do we need this information? | 1. We can promote to participants as part of our social program across our multiple channels
2. Games staff can answer participant queries pertaining to sport specific social functions
3. Add all sport specific social functions to Games schedule
 |
| Have you considered: | * Existing AMG Social Program; Opening Ceremony, Mid-week Function, Closing Ceremony
* Location of the social function venue in relation to your sport venue and participant accommodation
* Transport to the function for the competitors
* Ticketing/RSVPs/payment for the event
* Does this event cater for all of your target market?
* Will you need a Liquor License?
 |
| **Function/Activity** | **Details** | **Contact** |
|  | Date:Time:Location:Cost per person: |  |
|  | Date:Time:Location:Cost per person: |  |
|  | Date:Time:Location:Cost per person: |  |

Name of Sport: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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| TASK 4.2 – CONFIRM SPORT RULES FOR PUBLISHING |
| Why do we need this information? | 1. To ensure any public enquiries regarding sport rules can be answered correctly by AMG staff
2. To ensure sports are adhering to the nationally recognised modified version of masters rules or the standard rules that would apply at a national event
3. To provide further information and detail on the website sport page
4. Participants are aware of competition rules well in advance of the competition
 |
| Have you considered: | * Masters modified rules
* Timing and scheduling and how length of match may effect this
* The national standard for rules at masters level
* What rules have been set at previous AMGs
* Participant expectations of rules at AMG
 |
| Does your sport use modified rules for masters competitions? |  YES NO |
| Will your sport need to produce a by-laws booklet with modified rules specified?  |  YES NO  |
| If so, has this booklet been provided to AMG? |  **YES** **NO****N/A** |
| Please supply link to rules if not already provided here |  |
| ACTION | Attach a copy/link of your sport’s rules and/or by-laws and fill out fields above |

Name of Sport: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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| TASK 4.3 – CONFIRMATION OF DISPUTE/JUDICIARY/APPEALS COMMITTEE STRUCTURE POLICY |
| Why do we need this information? | 1. To ensure the enforcement of competition rules
2. To ensure participants, sport convenors and AMG are aware of the relevant procedures for disputes, appeals and judiciaries
3. To ensure competitors have a suitable means for appeal
4. To ensure sports have an adequate and acceptable amount of people available for the appeals committee
 |
| Have you considered: | * The current dispute/judiciary/appeal procedure currently in use by your state or national sport organisation
* The procedure in which your sport will follow in the case of a complaint/appeal against you, ensuring that the “proper penalty” and “unbiased judges” are part of that process
* The notification of proceedings. What time frames you will give the competitors to make a complaint/appeal against a decision
* Your sport must follow the principles of “natural justice.” All competitors must be given the chance to attend and be heard by the sporting organisation
* Alternative Committee Members identified in case of a conflict of interest
* The 2021 AMG Sport Disputes and Appeals Policy
 |
| **SPORT DISPUTE/JUDICIARY/APPEALS COMMITTEE** |
| **Position / Role** | **Name** |
| Chair |  |
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|  |  |
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| \*Please Note: The Chair from your Sports Appeal Committee will be asked to present to the AMG Appeals Committee, should a decision be appealed. |
| ACTION | Please also attach a copy of your appeals/dispute resolution policy/procedure. |

Name of Sport: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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| TASK 4.4 - CONFIRM SPORT WORKFORCE HEADCOUNT |
| Why do we need this information? | To confirm each sport’s workforce headcount to ensure accurate planning can be undertaken in regards to workforce recruitment, training, outfitting and catering. |
| Have you considered: | * Your sport’s full program of events when determining workforce headcount
* Number of venues used at any one time
* Estimated number of participants
* All roles associated with conducting your sport including sport officials/referees/judges
 |
| Volunteer Area | Description of role | Total No. | Descriptions of Positions |
| Sport Convenor/s |  |  | Sports Convenor relates to the manager/organiser of the AMG sport |
| Sport Committee |  |  | These positions are part of the competition management team that will assist the Sports Convenor |
| Sport Volunteer |  |  | These perform a specific duty related to the running of the competition |
| Sports Official |  |  | These positions are part of the Field of Play specialists that are required to umpire, judge the sport in order for participants to compete |
| General Volunteers  |  |  | These positions assist in areas outside the sport, including canteen assistants and COVID marshals etc |
| Workforce Total |  |  |  |

Name of Sport: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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